

# Shireburn Business Suite

## Integrated Business Solutions

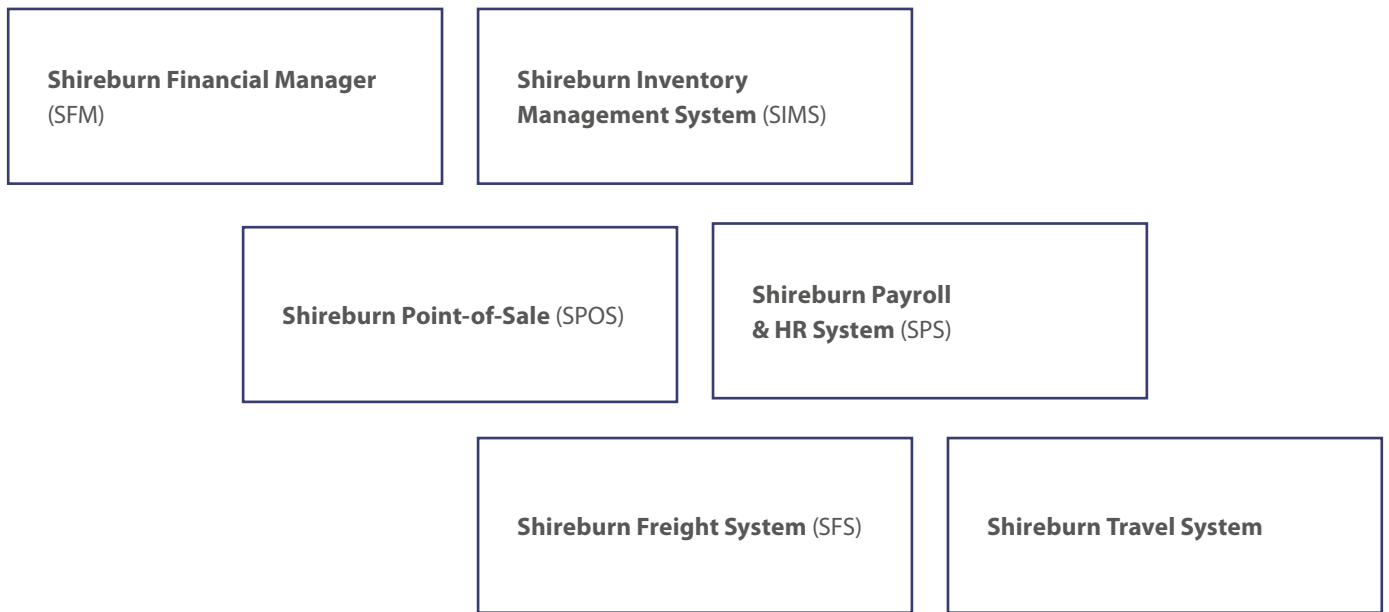


Accounting | Payroll & HR | POS  
Inventory | Freight | Travel

SHIREBURN SOFTWARE 

[www.shireburn.com/SBS](http://www.shireburn.com/SBS)

The **Shireburn Business Suite** allows you to better manage your business processes, leverage information and monitor performance with one simple-to-use, integrated and modular solution.



High levels of integration across all our business solutions.



No business is too small or large for our solution - a scalable system that allows you to implement single modules as well as the entire suite.

The Shireburn Business Suite is a multi-channel solution offering support for retail, wholesale, distribution, sales representative's tablets and payroll, all integrated into your Shireburn accounting and inventory systems.

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### **Functionality:**

- Supports multi-user, multi-currency, multi-company and multi-shop/outlet operations
- Sales, purchase, nominal, fixed assets, jobs, shipping ledgers and multi-company consolidation
- Extensive inventory control consisting of a range of modules designed to meet the specifics of different sectors such as manufacturing, retailing, and distribution
- Production control for manufacturers
- Extensive reporting and statistics
- Integration with Microsoft Excel™ and Adobe PDF™
- Comprehensive security system allowing controlled access to data and/or functions
- Email enablement for all reporting within a user's security constraints



We are committed to the continuous evolution and development of all our business software solutions. Our clients benefit from regular upgrades and new features in order to operate their businesses more efficiently.



### **One Integrated Business Solution**

Seamless and direct integration of Finance with our Inventory, Payroll and HR Solutions as well as 3rd party products, eliminating user intervention altogether.

## **Shireburn Financial Manager**

Accounting software that grows with your business

**Shireburn Financial Manager (SFM)** is a fully fledged financial accounting solution designed to combine a high level of capabilities with ease of implementation and use. Its data-centric design allows users to have immediate access to important information. SFM also provides an unrivalled total cost of ownership compared to systems of similar capability.

### **SFM Modules**

SFM's modular approach allows companies to implement those modules designed specifically to address their needs. SFM modules include:

- Sales ledger
- Nominal ledger
- Purchase ledgers
- Consolidation
- Job costings
- Hire purchase management
- Fixed asset management
- Credit control with standard letters
- eStatements
- Invoice factoring
- Voyage ledger for freight companies
- SFM Interface Gateway module – allows 3rd party systems to interface with SFM
- SEPA module



## Benefits for your Business

- **Practical and easy to use** - Drill down and across to access more detailed information.
- **Low implementation costs** – Ease of implementation of SFM ensures that implementation costs, including training, are kept to a minimum.
- **Secure** – Controlled access to features and functions, and in-depth auditing and security functions to protect your business data.
- **Relevant** – SFM is created, maintained and supported locally by Shireburn.
- **Updates** – New features are regularly available electronically for download to companies covered by the Shireburn Support Scheme.
- **Functionality** – Broad and deep capabilities addressing the full accounting needs of small to medium businesses.

## SFM Features

- **Manage multiple companies.**
- **Effective multi-currency management.**
- **VAT management** functionality.
- **Extensive reporting and analysis.**
- **Management of bank and cash accounts.**
- **Accounts Receivable and Payables** Management and Reporting.
- **Bank reconciliations.**
- **Budget control** and comparison reporting.
- **Manage accounts across multiple years.**
- **Archive of unlimited years.**
- **Pro-forma invoicing.**
- **TIFD Codes** – Generate reporting to tax authorities using the TIFD code format and generate the Microsoft Excel™ spreadsheet required for electronic submission.
- **Macros and invoice templates** enable the automation of repetitive text into invoices thus enhancing productivity.
- **Security** with allocation of rights to access to data as well as to features, ensuring users' access levels are controlled. Retains of detailed audit logs of data updates and more.
- **Viewing balance** of last three financial years.
- **Posting of opening entries** once, when implementing the system.
- **Standard entries** to manage pre-payment and accruals.
- **Supports SEPA payments.**

The perfect balance of functionality and ease of use, ensuring you can run your business with confidence.





# Shireburn Payroll and HR Management System

## Effective HR management at your fingertips

Key critical factors for a successful HR solution are:

- to meet legal processing and reporting requirements
- to provide efficiency and flexibility to deal with employment policies and practices
- to provide management with valuable information and maximise the value of employees.

SPS scores highly on each of these points. With a large client base spread across all economic sectors from manufacturing to hotels, service companies, government agencies and retailers, SPS is functionally rich yet remains easy to use. Its wide range of configuration options allows it to be implemented specifically to address your business needs.

Our leading support has allowed SPS to attain its leading position.

SPS is scalable in functionality through its modular design. Our licensing model, partly based on the number of employees, allows you to grow your investment in different modules as the need arises.

### Key Features

- Extensive reporting with custom filtering for statutory and management requirements
- Ability to export reports to Microsoft Excel™, Word™ and PDF file formats, including optional emailing of payslips and reports
- Supports Crystal Reports Writer with ability to make custom reports

SPS is fully compliant with the requirements of the Department of Inland Revenue, the Department of Social Security and the Employment and Training Corporation, inclusive of treatment of tax due under the Final Settlement System (FSS) method of tax calculation, tax arrears and Fringe Benefits legislation.

### SPS Modules

- **Payroll** including wage management and payroll processing, supported by an extensive range of corporate reports as well as all the mandatory Government reports.
- **HR** to manage career development and skills.
- **Leave Manager** web-based system, including an application and approval solution that reduces administration in the leave approvals process.
- **Time & Attendance** with support for integration with a variety of electronic punch clocks.

- Security control allowing granting of user rights to specific functions
- SmartSorting, SmartFilter and SmartSearching capabilities
- Supports multiple companies
- Supports separate management payroll



## Shireburn Retail

Our all-encompassing, scalable and multichannel Shireburn Retail solution is designed to service the requirements of retailers, large or small. We are the right solution for any retail enterprise, with **over 900 points-of-sale in Malta**, a range of supported international brands with whom the Shireburn Retail solution interfaces, and an increasing presence in Libya, where majority require management and control from Malta. Our experience and track record enables retailers to be confident that we are able to address their specific needs with the most effective cost of ownership and the highest return on investment.

## Shireburn Point-of-Sale

### Seamless integration with inventory

The special needs of retailers and catering/hospitality establishments are provided for by SPOS - a highly functional, robust and secure environment with simplicity of use and speed at the till.

SPOS integrates seamlessly with our Inventory solution, allowing centralised management of stock details, pricing and more, with sales transactions at outlets synchronised with back-office in real time or scheduled bi-directional

data updates. This allows stock and sales information to be updated automatically to and from your back-office.

SPOS is a leader in a wide variety of sectors, from general retailing operations, to pharmacies, F&B outlets, and other point of sale check-points, be they small or large operations. With built-in support for barcode based sales, as well as button based access to categories and products, ensures minimal time is required to process sales.

## SPOS Features

- **Product identification:** Supports barcodes, product searches and/or button based interfaces.
- **Price automation and discount control.**
- Automated support for **promotional schemes and special offers.**
- **Tight security** on POS with ability to limit and control access to functionality and data.
- **Auditing:** Extensive audit of transactions, discounts and operations undertaken.
- **Cash reconciliation** processing with a full audited, blind reconciliation.
- Access to view **stock levels** of an item at other retail outlets.
- Request **transfer of stock** from stores and replenishment based re-stocking.
- **Stock processing:** Ability to receive and process stock directly at the shop.
- Facility to create **stock cards** for completely new items received at the shop with automated updating of SIMS at the back-office.
- Facility to use the POS for the scanning of items during **stock taking.**
- Supports **expiry date/batch references.**
- **Layaways:** Supports ability to lay away a draft sale for future continued processing.
- **POS Payouts:** Support for accounting for money paid out for deliveries/purchases at the shop.
- **Connectivity:** Uninterrupted operation of POS even when connectivity to network is lost.
- Supports **touch screen or mouse based** operations.
- Integration with **Credit Card** processing devices from local banks.







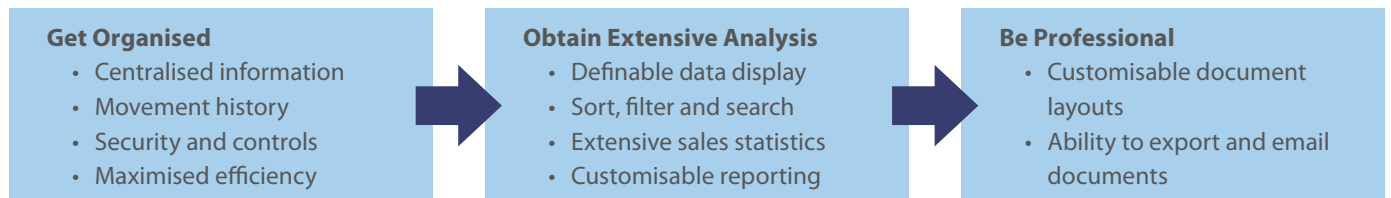
# Shireburn Inventory Management System

## Full Inventory Control across Multiple Channels

Efficient **inventory management** and stock control is at the core your business, and enabling you to stay ahead of competition, by keeping costs down, spending money wisely and avoid making poor choices like over-stocking slow-moving products.

The Shireburn Inventory Management System (SIMS) is a cost-effective inventory management software solution, scalable to small and large businesses, and modular to support a variety of different operational sectors. It provides a **complete, functional, flexible and easily managed solution**.

With unmatched functionality, full customisation and ease of use, **SIMS is the robust inventory backbone your business requires**, offering flexibility for the inevitable changes in a fast paced business environment.



## Modular Inventory Solution for Multiple Business Sectors

### Sales

- Quotations
- Sales Orders
- Proforma Invoicing
- Invoicing/Stock Issues
- Help Desk / Guarantees
- Point of Sale (POS)
- Customer Loyalty Schemes
- Table Management
- Catalogue
- Remote Sales Orders on Tablets

### Purchasing

- Pre-Purchase Orders
- Purchase Orders
- Proforma Purchases
- Receipts and Costings

### Inventory Control

- Stock Control
- Stock Re-Ordering
- Stock Take
- Parts Explosion
- Bills of Material
- Works-in-Progress
- Works Order
- Batch/Expiry Dates
- Forecast
- Reports and Statistics
- Location Transfers / Pre-Location Transfers
- Sales Rep Commission
- NSO Reports
- Selling Price Management

### Advanced Inventory

- Brand Interfaces

# Industry Specific Solutions

## Knowledge and expertise in your industry

Over the years, we have developed leading business solutions for a variety of industries. Our goal has always been the minimisation of steps required to undertake a task and the quick access to data with systems that are designed to accommodate the needs of both small and large companies alike. Modular pricing also allows your investment to grow as your needs expand. Ease of use and practicality has always and will continue to be our priority.

### Shireburn Freight System

The Shireburn Freight System (SFS) is the leading local freight solution, currently implemented in most major shipping and forwarding agencies in Malta. Over the years we have developed a high level of knowledge and expertise in the freight industry, enabling us to consult on how our solution can enhance productivity and effectiveness.



SFS is designed to cater for the needs of the modern shipping agency and provides facilities to automate time consuming aspects of the business, leaving your staff to concentrate on customer and business development. The system increases the efficiency of the agency's operations by automating repetitive tasks and reducing posting errors while also incorporating the necessary audit and control mechanisms.

SFS allows authorised users to define the access control of groups of users. It integrates with accounts, EDI systems, Malta Maritime Authority and eCustoms systems and streamlines operations.

SFS encompasses a variety of modules that cover all aspects of freight operations:

- Imports / Exports Module
- Container Control Module
- Container Demurrage and Demurrage Refund Modules

- MMA Statistics Reporting
- eCustoms Module
- Opportunity Tracking and QuickQuotes Modules
- Transshipment Module
- Bookings Module
- Detentions Module
- Agency Operations Module

### Shireburn Travel System

The Shireburn Travel System allows for the effective management of travel bookings for outgoing business and financial transactions. It does this by integrating with the Shireburn Financial Manager (SFM), to offer an effective solution working with you to maximise efficiency and provide a valuable infrastructure for your business growth. Integration is key – all entries in the travel system are posted to the accounting system.

As with all our systems, the Shireburn Travel System is designed to accommodate the needs of both small companies and larger enterprises. Its modular pricing allows you investment to grow as your needs expand.

Functions and features include ticket management, client/supplier details, sales posting, bookings/pre-posting, ticket refund, client receipts, accounting system interface and reports amongst others.



Automate time consuming aspects and leaving your staff to concentrate on growing your business.









## The Shireburn Business Suite

Better manage your business processes, leverage information and monitor performance.

SBS is a practical, multi-channel solution for retail, wholesale, distribution and payroll, all integrated into your Shireburn accounting and inventory systems. Regardless of the size of your business, our scalable system allows you to implement single modules as well as the entire suite.

**Get in touch for a demonstration of any of our business solutions.**

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