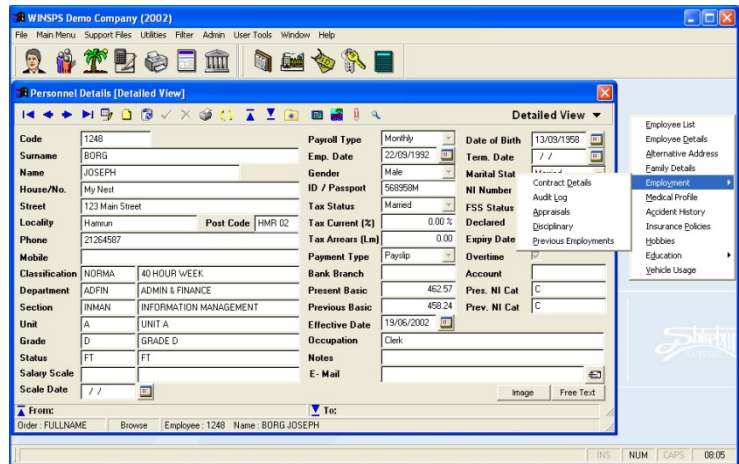


## Shireburn Payroll System: Human Resources Module

Increasingly, one regards the **workforce as the largest asset** of an organization and developing the talents of this work force leads to significant benefits to the organization. The HR Module of SPS aims specifically to maximize the organisation's ability to manage the corporate human resources.

While the basic payroll module already contains a certain amount of personnel related information such as address, contact details etc., SPS's HR module provides extensive support for managing and reporting on data. All education and employment details are held as well as more personalized information, such as; accident history, vehicle usage, allergies and travel details.



### Features:

- » Maintenance of human resources information and relevant reporting
- » Maintains employment details history, contracts with audit of changes
- » Maintains disciplinary actions
- » Maintains educational history, training history, professional memberships and skills
- » Securely records medical profile
- » Maintains accident history
- » Insurance Policies
- » Hobbies
- » Family Details
- » Vehicle Usage for fringe benefits logging